Meeting Individual Needs

17 November 2026

Dear Parent/Carer

Dragonflies trip to Hoo Zoo

On Wednesday 9th December as part of their topic work on Dinosaurs, the children from Dragonflies Class will be visiting Hoo Zoo.

All children will need a packed lunch on this day. Please let us know if you would like a packed lunch to be ordered from the school kitchen or if you would prefer to send one in from home. (Children eligible for free school meals will not have to pay, all other packed lunches ordered will cost £3.05). School packed lunches include a choice of sandwich, a piece of fruit, cheese & crackers, a pudding, (e.g. a biscuit/cake) and a bottle of water.

Your child will need to wear their usual school uniform and will also require a warm, waterproof coat, appropriate footwear and hats/scarves etc.

Children will be travelling by school minibus and staff cars with appropriate business insurance. Children will be back in school before 3.00pm for their usual transport home.

We are asking for a contribution of £13.00 per child for this trip, payable via ParentPay.

Experiencing a wide range of community and enriching opportunities is really important for our children and we do not want any child missing out due to financial difficulties. We can arrange for payment plans to spread payments over a longer period of time if this would support you. If your child is entitled to Pupil Premium payments we can support with the cost of this trip.

We are looking forward to a fun day out.

Yours faithfully

Dragonflies Class Team

Headteacher: Mrs L Williams
Queen Street, Madeley, Telford, Shropshire TF7 4BW
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Meeting Individual Needs

Dragonflies trip to Hoo Zoo

Wednesday 9th December 2026

Child's Name: ..... Class: Dragonflies

☐ I give permission for my child to take part in the above trip.

☐ Please order my child a packed lunch from school kitchen (select a sandwich choice below)

☐ Cheese ☐ Cheese Spread ☐ Tuna ☐ Ham

☐ My child will be bringing a packed lunch from home.

☐ I will make full payment via Parent pay

☐ I would like you to contact me to arrange a payment plan. Please note if Payment plans are not fulfilled, we cannot offer further payment plans.

☐ My child is entitled to Pupil premium and I would like you use £_____ (confirm amount) towards the cost of this trip

Signed: ……..…….. Parent/Carer Date: ……

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