

19 November 2024



*Meeting Individual Needs*

Dear Parent/Carer

**Christmas Performance – “Ready Steady Elves”  
(Classes 6, 11, 12 & 14)**

We would like to invite you to your child’s Christmas performance which will be taking place on:

**Wednesday 18<sup>th</sup> December – 1.30pm & Thursday 19<sup>th</sup> December – 10.30am**

Unfortunately due to space restrictions, we can only allocate two tickets per child. This could be two tickets for one performance or one ticket for each performance. We politely request for younger siblings not to attend the performance, however if it is not possible for you to find childcare, please contact us and we will see what potential arrangements we can make.

Tickets will be allocated on a first come first served basis, so please return your reply slip ASAP if you would like to come along. There is no charge for tickets.

The performance will last approximately 1 hour. **Unfortunately, no video recording will be allowed during the performance, although you may take photographs of your own child.** We have a number of children’s parents/carers who have specifically requested for their children not to be photographed or recorded at any time. I apologise for any disappointment this may cause, however I’m sure you will understand the importance of ensuring such requests are met and your co-operation would be appreciated.

At the end of the production there will be a collection box and any donations for our school fund would be gratefully received.

If you are a Blue Badge holder we have a small number of disabled parking bays in the school car park. Everyone else will need to park off-site please.

If you are attending the afternoon performance and intend to take your child home afterwards, please indicate this on the reply slip below.

The children and staff are putting a lot of effort into making this an enjoyable and entertaining production!

Yours sincerely

Gill Knox  
Headteacher

Houghton School, Queen Street, Madeley, Telford, Shropshire TF7 4BW Telephone (01952) 387540



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**Christmas Performance – “Ready Steady Elves”  
(Classes 6, 11, 12 & 14)**

**Child’s Name:** ..... **Class:** .....

Ticket requirements (Max of two tickets per child)

<u>Name of Adult Attendees</u>	<u>Relationship to Child</u>	<u>Performance Date/Time</u> please ✓	
1) .....	.....	<input type="checkbox"/> 18 DEC (PM)	<input type="checkbox"/> 19 DEC (AM)
2) .....	.....	<input type="checkbox"/> 18 DEC (PM)	<input type="checkbox"/> 19 DEC (AM)

If attending the afternoon performance, please ✓ below:

- I/We will be taking my child home after the performance
- My child is to go on their usual transport home

Signed: ..... Date: .....