



Meeting Individual Needs

GK/DB
3 June 2020

Dear Parent/Carer

New School Meal Arrangements

I hope you are keeping well.

I just wanted to take a moment to let you know of some changes that will be happening shortly to our school meal arrangements.

For those of you who accessed school dinners (before the pandemic), you will know that they were previously provided by Telford & Wrekin (T&W) catering services – and payments were, in most cases, made online directly to T&W. You will also know that we share our kitchen facility with our neighbouring school, John Randall.

John Randall have asked if they can provide the school dinner service themselves (instead of T&W) and Haughton has agreed. I am sure this will raise questions – and we will provide more detail in the weeks to come; but I just wanted to answer a couple of the main points:

1. New arrangements will be phased in this term – but will take full effect **from September 2020**.
2. School dinner **costs** will remain the **same** at **£2.30**.
3. **Payment** for school meals will be done **through ParentPay*** exact details of how this will operate will be shared with you in the near future.
4. **Free school meal** arrangements **won't change**. If you think you are entitled to free school meals and haven't claimed yet, it's very easy to register online www.Telford.gov.uk/FSM
5. If you have outstanding **debts**, these will **need to be settled**: we will be in touch shortly to discuss this with you. We will also be revising our policy on outstanding debt tolerances.
6. In order for John Randall to provide a catering service, we will need to provide them with some information about your child (eg name, meal options/food allergies/payment details). This data will be processed in line with current Telford & Wrekin **data protection** guidelines.
7. John Randall appreciate the range of meal options that our children require and are excited to be able to meet our needs. More to follow regarding **menu** selection and how this will work.

Please email Haughton.admin@taw.org.uk if you require help with your ParentPay login details.

Yours sincerely

G Knox (Mrs)
Headteacher